

## Memorandum

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**To:** Vendors Responding to RFP Number 4420 for the Mississippi Department of Education (MDE)  
**From:** David C. Johnson  
**Date:** November 22, 2021  
**Subject:** Second Round of Vendor Questions and Proposal Opening Delay  
**Contact Name:** Khelli Reed  
**Contact Phone Number:** 601-432-8194  
**Contact E-mail Address:** [Khelli.Reed@its.ms.gov](mailto:Khelli.Reed@its.ms.gov)

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Vendor proposals in response to RFP Number 4420 will not be due on Wednesday, December 8, 2021. The State has determined a need to allow for a second round of vendor questions. Vendors may request additional information or clarifications to this RFP using the table below. Vendors must clearly identify the specified paragraph(s) in the RFP that is in question. Vendor questions must be delivered via email to Khelli Reed at [Khelli.Reed@its.ms.gov](mailto:Khelli.Reed@its.ms.gov) by Wednesday, December 8, 2021, at 3:00 p.m. Central Time.

All questions will be compiled and answered, and a written document containing all questions submitted and corresponding answers will be posted on the **ITS** web site by close of business on Friday, December 17, 2021. When the second Questions and Clarifications Memorandum is posted, a revised procurement schedule will be included.

If you have any questions concerning the information above or if we can be of further assistance, please contact Khelli Reed at 601-432-8194 or via email at [Khelli.Reed@its.ms.gov](mailto:Khelli.Reed@its.ms.gov).

Question	RFP Item	RFP Page	Vendor Question
1			
2			
3			

cc: ITS Project File Number 45687